



# Sacramento Insight Meditation

## FINAL

### Sacramento Insight Meditation

### Board Meeting Minutes, June 12, 2023

A regularly scheduled meeting of the Sacramento Insight Meditation (SIM) Board of Directors was convened at 6:00 PM on Monday, June 12, 2023 via teleconferencing.

#### Attendance

<b>President</b>	Jon Siiteri	<b>Member-At-Large</b>	Amy Kovak
<b>Vice President</b>		<b>YPS Rep</b>	Absent
<b>Treasurer</b>	Greg Gollihur	<b>Faculty Rep</b>	Absent
<b>Secretary</b>	Alice Carney	<b>SDC Rep</b>	Absent
<b>Recorder</b>	Christine Bitonti	<b>Member-At-Large</b>	Karen Tercho
<b>Member-At-Large</b>	Katie Stonebraker		

#### Beginnings

The meeting began with a five-minute sitting, reading of the Board Participation Guidelines, and a personal check-in.

#### Meeting Minutes

The Board Minutes for May 8, 2023 were reviewed and approved unanimously.

## **1.0. Fiscal**

### 1.1 Financial Reports

SIM's finances stand as follows:

#### Statement of Financial Position

Total Liabilities and Equity: \$114,213.85 (previous total \$113,318.55)

#### Statement of Activity

Net Revenue through May 31, 2023: \$-2,413.21 (previous total -\$6,491)

#### Notes:

Net revenue decline was \$4078 less than previous period however expenditures for presenters as well as professional services are expected to increase going forward.

### 1.2 SDC Issues Affecting SIM Finances

Treasurer, Greg Gollihur, provided a detailed account of issues facing the SDC Board of Directors which will have a direct impact on SIM's finances in the future. Greg is a member of the SDC Finance Committee, which provided a report to that Board (which he also provided to SIM BOD members). That report recommended a variety of strategies to overcome a shortfall in the SDC Budget due to doubling of the hours of a paid employee. The SDC Executive Committee countered with its own recommendation that only increases in rent (from 50% to 80% over time) be considered as a viable solution to the problem. SDC Finance Committee member, Sarah O'Gara, responded in writing to the alternate proposal, again outlining a variety of strategies of which a rent increase would be just one. Greg asked the SIM Board to endorse Sarah's report. After considerable discussion, the motion of support was passed unanimously.

## **2.0. Board-Faculty Communication**

### 2.1 Faculty Report

No report was received this month.

### 2.2 Teacher Liaison Crew

Karen Tercho raised two issues relating to teacher presentations. First, this week's Thursday night (June 15) teacher, Diana Clark, will need someone to share a meal with

her. Jennifer Powers is coordinating this activity and has sent an email to Board members.

Second, when the Daylong teacher is on Zoom only, the Teacher Liaison Crew will be asking for help from a SIM Board member and/or community members to introduce the teacher, ring the bell for walking meditation, and handle the microphone for any Q&A. Alice volunteered for this task at Heather Sundberg's June 24 Daylong.

Karen also updated the Board on A/V issues. A/V tech, Anthony, has accepted a temporary position in Las Vegas and will be unavailable from June 9 through September 14. Dirk will cover most of the dates during that period with David Guerrieri to fill in for some August and September dates. David needs to be set up in the system for payment as an independent contractor.

Karen noted a gap in coverage for the night of Thursday, July 13 when Tony Bernhard will be presenting. The Board opted to hold this session on Zoom only. Karen will let Sabitre, Jay (e-news), and Margaret know. She will coordinate sending a special message to the email list the week of the session, announcing that it will be Zoom only.

### **3.0. Operations Issues**

#### **3.1 Website Committee Report**

Alice reported that Sabitre said we should set the switch date for the new website as soon as possible. The new web site launch will occur soon, requiring the Board to determine the precise date. A five-day window prior to launch is required to "freeze" new content on the site. Because Sabitre will be gone from June 12 to 18 the Board members were reluctant to proceed without her being available. Also, it was noted that a launch in early to mid-July could impact those attempting to register online for the July Daylong. The date of June 27 was suggested, giving adequate time to notify others of the impending action.

#### **3.2 Action Item List**

The Action Item List is available in Meeting Materials for Board review. Jon noted that important items include an upcoming (September 10) meeting of SIM Board and faculty, SDC Board, and others to discuss organizational issues and shared values and concerns. Also, recruitment of a retreat manager and a short survey of those who have indicated interest in the retreat are on the list

### **4.0. Community Outreach**

#### 4.1 YPS Update

No YPS representative was available at the meeting. It was noted that YPS has proposed moving the group's meeting day to Wednesday from Tuesday.

#### 4.2 Community Outreach Committee

An extensive discussion of SIM's need for fundraising activities occurred with considerable input from Amy, who suggested that the Legacy Project take center stage in a fundraising campaign. She suggested that the Board begin behind-the-scenes work on strategizing such a campaign until the Faculty has formally introduced the Legacy Project—its purpose and goals, funding requirements, etc. to the SIM community-at-large. A focus on SIM donors and the role of Board members in such a strategy was discussed. Amy has also begun researching grant opportunities and has identified one potential source. Jon suggested "The Book of Gold" for background on fundraising. Plans and dates for moving fund raising ahead for the Legacy Project will be an agenda items for the July 10 Board meeting.

A related note from TLC - SIM faculty has scheduled October 5 as "Community Discussion - Legacy Project" for that Thursday's theme. This will be an opportunity for the Board to share info about our fundraising efforts.

### **5.0. Retreat and Class Updates**

5.1 Residential retreat 2023-manager, registrar  
Jon continues to seek volunteers for these positions.

### **6.0. Volunteer Updates**

6.1 Volunteer Update (tabled until 7/10/23)

### **7.0. SDC**

7.1 SDC Report  
See Fiscal Section 1.2.

7.2 Proposed SDC sangha leadership retreat  
No discussion took place at this time.

### **8.0. Next Board Meeting**

**July 10, 2023 6:00-8:30 PM**  
**via Zoom**

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**Respectfully Submitted,**  
**Alice Carney, Secretary**  
**Christine Bitonti, Recorder**