



Sacramento Insight Meditation

FINAL **Sacramento Insight Meditation** **Board Meeting Minutes, December 12, 2022**

A regularly scheduled meeting of the Sacramento Insight Meditation (SIM) Board of Directors was convened at 6:00 pm on Monday, December 12, 2022 , via videoconferencing.

In Attendance

President	Jon Siiteri	Member-At-Large	Karen Tercho
Vice President	Tony Pruitt	Member-At-Large	Amy Kovak
Treasurer	Absent	Faculty Rep	Dennis Warren
Secretary	Alice Carney	Member-At-Large	Greg Gollihur
Recorder	Absent	YPS Rep	Absent

Beginnings

The meeting was called to order by the President, Jon Siiteri, at 6:00 pm. He led the group in a brief period of meditation followed by a reading of the *Guidelines: Board Participation as Dharma Practice* and a member check-in.

Minutes

The draft of the Board of Directors' meeting minutes for November 14, 2022, was revised and approved by the Board and will be available in the SIM library.

1.0. Board-Faculty Communication (6:25-6:45)

1.1 Faculty Report

Faculty representative Dennis Warren thanked the Board on behalf of the Faculty for the success of the Anniversary celebration, its building a sense of community, and for the gifts of the tonkas. The Board and Dennis praised Amy, Robin, and Tony for their planning for the event.

Both Vance Pryor and Walt Opie have signed on with the Legacy Project. The Faculty is planning a mini weekend retreat April 21-23, 2023 to promote SIM to Sacramento's larger community, to bring in new people and diversify the population.

Dennis said that an important step for this to happen is community outreach and proposed that the Board establish a committee to study how to get known in the community, for example hard copy flyers for bulletin boards and equivalent focused online communication via social media (Facebook and Instagram).

Jon, Karen, and Alice volunteered to be on the committee.

1.2 Legacy Project Update. No new report.

1.3 Teacher Liaison Committee (TLC)

Karen Tercho, Jennifer Powers, Rich Howard

Karen has created a document for the Teachers schedule and emailed it to the Board for comment. (SIM Teacher Schedule & A/V Support Calendar 2023, on the Google Drive)

Teachers are scheduled and on the calendar through March and for the mini-retreat in April

2.0. Fiscal (6:45-7:00)

2.1 November Financial Reports

Financial Summary as of Nov. 30, 2022

Monthly Report:

Prior to this meeting, the Treasurer briefly reviewed SIM's Statement of Financial Position and Statement of Activity Reports for October 2022. Those reports are provided in the Meeting Materials.

SIM's finances stand as follows:

Total Liabilities and Equity: \$115,571.45

Activity (Total Column):

Net Revenue through September: -\$8,823.22 (-\$16,939.11)

Net Revenue through October: -\$12,714.71 (-\$3,891.49)

Net Revenue through November: - \$13,461.64 (-\$746.93)

Notes:

- No major changes for November.

Short discussion on the financial summary. Questions can be addressed to Sara when we meet in January.

Greg Gollihur will become treasurer when Sara steps down in 2023.

3.0. Operations Issues (7:00-7:10)

3.1 Website Committee Report

Alice Carney

Dec. 12 update from Nick Williamson at Three29:

1. Regarding the "second clump", we've completed a large portion of the requested edits, including edits such as the requested footer changes, certain image changes, updates to the Main Nav, as well as layout & header updates to pages such as the Contact Us page, Mission Vision & Means page, the Study Groups & Courses page, etc. I'll be sure to let you know once all "second clump" edits have been actioned and are ready for review.

2. In terms of a timeline, this will largely depend on the amount of additional edits required after the "second clump" edits are complete. Once these are complete and you are satisfied that no more edits are required, we can carry out a CMS training, during which we will show you how to enter content on the site. After this has been completed, and the site and its content are approved, we can begin the launch process. Timeline-wise, a launch before the end of January seems realistic.

4.0. Community Outreach (7:10-7:30)

4.1 YPS Update

Idris Ahmed absent, working. Had no new news from YPS

5.0. Retreat and Class Updates (7:30-7:40)

5.1 Residential retreat 2023

Jon: Begin thinking about recruiting for retreat manager

Amy: since Sara is leaving Board, need to start planning on who will take on the role of organizing the retreats.

Jon: in general, we need Sara to outline all she had been doing, the regular tasks she does that we will need to take over.

5.2 Class Updates

Amy: Beginning Meditation starts January 18th, runs into February. Dennis' OSOS has started; Diane's Noble 8 Fold Path starts in March, has a waiting list.

6.0. Volunteer Updates (7:40 - 7:55)

6.1 Volunteer Update

Jon read email from Margaret: Phred Strickland leaves Feb. 22. Wanting a book as a thank you gift for him. Jon volunteered to make the presentation to Fred at the February 22 meeting. Concern: how to get more volunteers, how to get more people to come in person, help set up. Margaret offered to take on thanking volunteers during announcements. She will write an article on the benefits of being a volunteer for SIM e news, newsletter. Jon stated that we need to get a specific list from Margaret of each step of the volunteer duties.

After long discussion, the Board agreed to set specific agenda item at the January meeting to address the issues of getting more volunteers and more people in general coming in person to SIM Thursday nights. (i.e. pre-meeting teas; shorter or earlier Thursday meetings)

7.0. SDC (7:55 - 8:00)

7.1 SDC Report

Jon contacted Sgt. Josh Kerland, Sacramento Police, for a safety review of the Dharma Center. He also contacted the other Sanghas for their interest to be there when Sgt. Kerland comes. Jon's formal proposal for Greg to be the official SIM representative to SDC passed unanimously.

To do: Amy: Legacy Project fundraising should be on the top of our list; when do we address money from the community (have enough for the next two years, but need to plan ahead)? Jon will communicate with Rich and Sara on that.

8.0. Next Board Meeting
January 9, 2023 @ 6pm - 8:30pm

Respectfully Submitted,
Alice Carney, Secretary