



Sacramento Insight Meditation

FINAL

Sacramento Insight Meditation Board Meeting Minutes, December 13, 2021

A regularly scheduled meeting of the Sacramento Insight Meditation (SIM) Board of Directors was convened at 6:00 pm on Monday, December 13, 2021, via videoconferencing.

In Attendance

President	Cathy Vigran	Member-At-Large	Tony Pruitt
Vice President	Jon Siiteri	Member-At-Large	Amy Kovak
Treasurer	Sara Denzler	Member-At-Large	Karen Tercho
Secretary	Alice Carney	SDC Rep	Bob Jenne
Faculty Rep	Dennis Warren	YPS Rep	Idris Ahmed

Beginnings

The meeting was called to order by President Cathy Vigran, at 6:00 pm. Cathy led the group in a brief period of meditation followed by a reading of the *Guidelines: Board Participation as Dharma Practice* and a member check-in.

Cathy welcomed Karen Tercho as the new Board member. The Board had approved in early December, by unanimous email, Karen Tercho joining the Board. She also welcomed Idris Ahmed as YPS representative.

Minutes

The draft of the Board of Directors' meeting minutes for November 11, 2021 was approved by the Board and will be available in the SIM library.

1.0. Fiscal

1.1 November Financial Reports

Financial Summary as of November 30, 2021

Prior to this meeting, the Treasurer reviewed SIM's Statement of Financial Position and Statement of Activity Reports for January – November, 2021. Those reports are provided in the Meeting Materials.

SIM's finances stand as follows:

Total Liabilities and Equity: \$128,367.41
Activity (TOTAL Column):

Net Revenue through August: \$10,904.02 (+\$954.50)
Net Revenue through September: \$8,383.58 (-\$2,520.44)
Net Revenue through October: \$ 11,910.16 (+\$3,526.58)
Net Revenue through November: \$11,479.19 (-\$430.97)

Notes:

Income and expenditures remain relatively stable. Slight decrease in revenue due to fewer Thursday dharma talks this month and no November Daylong.

1.2 Annual fundraising update

Sara reported that the response to the emailed fundraising letter has been low, so she has re-sent the letter.

1.3 Update on 2021 Financial Summary and 2022 Budget planning.
Sara will address this at next month's meeting.

1.4 Year-End Dana to Senior Faculty and Senior Teachers

The Board approved Sara's proposal of year-end dana gifts of \$1000 each to Faculty (Dennis Warren, Diane Wilde, Rich Howard) and Senior Teachers (Kamala Masters, Steve Armstrong, John Travis)

2.0. Operations Issues

2.1 Website Committee Report

The website committee reported on their search for the past year and the specific reasons why they recommended Three29 company to develop the new design for the SIM website.

Jon submitted the proposal: The Website Committee is unanimously proposing that the SIM Board approve working with Three29 on updating and improving SIM's website for a cost of \$15,500. Once approved, Three29 will develop a contract, with input and approval from the SIM Website Committee, that will include a detailed work plan for implementing the desired changes to the website. The contract will be reviewed and signed by the SIM Treasurer.

After a brief discussion, the Board voted unanimously to enter a contract with Three29.

3.0. Community Outreach

3.1 YPS Update

Karen and Idris reported that the first Tuesday of the month YPS holds a planning session. They are focused on recruiting volunteers and new members and speakers and teachers through 2022. They have a core group of 6-8 members. Idris and Ian are coordinating with Sabitre on the website for YPS events.

Tony suggested that the greeters have contact information for a YPS representative so that they can refer new visitors who may be appropriate for the YPS to someone who could welcome and orient them. Idris said that he would be happy to handle calls or email communication from anyone interested in finding out more about YPS. His email address which is available under Practice Opportunities on the website.

Cathy pointed out the importance of YPS to the SIM sangha, their technical support on Thursday evenings, and thanked Idris for being the YPS representative to the Board.

3.2 Update from Diversity/Inclusivity Committee. Amy reported that the committee meets monthly, focusing now on the Land Acknowledgement. They will report next month

3.3 Listening Council

Cathy reported that Barbara Briscoe will be leaving the committee, which will now be Cathy, Sara, and Bob Jenne. They will report in January.

4.0. Retreat and Class Updates

4.2 Residential retreat, 2022

Sara is waiting to hear from Robin at Mercy Center to verify cost increases and details due to ongoing uncertainty with the pandemic. Cathy stated that the Board is committed to a residential retreat in 2022.

5.0. Board-Faculty Communication

5.1 Faculty Report On the Board Google Drive

5.2 Senior Faculty Legacy Proposal for discussion

Dennis gave a thorough presentation on the Senior Faculty Legacy Proposal, the changes that the Senior Faculty sees as necessary for the continuation and growth of SIM. These changes include 1) financial model—newer, younger teachers are not sustained by the model of dana that we have been practicing 2) there are no new, younger teachers in Sacramento at this time. We need to find ways to bring them here and develop their sense of community with us 3) this is a large, legacy project that changes SIM's future, has the potential to energize the entire community, and create new resources.

The Board asked many questions, were supportive of the ideas in the proposal and thanked Dennis and the faculty for their work and vision. Dennis remains available to answer any further questions by telephone or email. Discussion of this proposal will continue at the Board-Faculty half day retreat, now scheduled for January 30.

6.0. Volunteer Updates

6.1 Registrars

Amy and Sara reported that Josh Harbin from YPS has committed to become a paid Registrar. Sara proposed that we continue to pay for Registrar work at the rate of \$20/hour, and that we extend payment to include covering Monthly Daylongs in addition to the

Annual retreat and class registrar duties. Sara and Amy will estimate how many hours this might take and continue to monitor how many hours Josh is billing for these services, setting a cap on the total if that becomes appropriate.

The proposal was passed.

6.2 Acknowledgement of Volunteers

Sara reported that Margaret Buss would like to acknowledge the hard work of all the volunteers. Thank you notes will be sent by Margaret.

6.3 Break Management on Thursday Nights

There was a discussion of break management at Thursday night sittings because of noise from the conversations on Zoom. Cathy suggested that the issue can be resolved off meeting time.

7.0. SDC

7.1 Building Report -tabled

7.2 Policy Report- tabled It was noted that Bob Jenne will be sending an email before the next meeting on behalf of the SDC proposing that SIM make a contribution to the mortgage reduction campaign.

Board Officers Transition

Cathy officially resigned from her position as President. She will remain as a Member-at-Large through February of 2022. Jon officially took on the role of President. Tony is now Vice President.

8.0. Next Board Meeting

January 10, 2022 @ 6pm - 8:30pm

Next Board Meeting Monday, January 10 – 6:00 PM-8:30pm

Respectfully Submitted,
Alice Carney, Secretary