



Sacramento Insight Meditation

Sacramento Insight Meditation Board Meeting Minutes, July 27, 2020

FINAL

A regularly scheduled meeting of the Sacramento Insight Meditation (SIM) Board of Directors was convened at 6:15 pm on Monday, July 27, 2020, via videoconferencing.

In Attendance

President	Cathy Vigran	Member-At-Large	Alice Carney
Vice President	Jerry Simkins	Member-At-Large	Jon Siiteri
Treasurer	Absent	Faculty Rep	Dennis Warren
Secretary	Barbara Briscoe	SDC Rep	Bob Jenne

Beginnings

The meeting was called to order by the Vice-President, Jerry Simkins, at 6:00 pm. He led the group in a brief period of meditation followed by a reading of the *Guidelines: Board Participation as Dharma Practice* and a member check-in.

Minutes

The draft of the Board of Directors' meeting minutes and Executive Session for June 22, 2020, was revised and approved by the Board and will be available in the SIM library.

The June 22, 2020, Action Items were reviewed.

1.0. Fiscal

1.1. June 2020 Financial Reports

Total Liabilities and Equity: \$114,024.91

Activity:

TOTAL Column:

Net Revenue through Apr: \$9,996.19

Net Revenue through May: \$16,744.13 (+\$6,747.94)

Net Revenue through June: \$13,817.25 (-\$2,926.88)

The total equity amount includes a \$1,000 credit from the Angela Center for the 2017 retreat and \$5,800 in registration fees/deposits from the residential retreat in 2018.

The Treasurer reported that the June income amount includes \$1,700 in Residential Retreat registration fees. The June expenses include ~ \$5,000 for the Year to Live Class and On the Other Side of Suffering Class and two months of invoices for webmaster and accounting services.

Dana subsidies, since all events have been moved to online, have been minimal and well within the budgeted amount.

1.2. Taxes

The IRS approved our request for an extension. SIM Taxes are being prepared by Tate Associates.

1.3. Purchase of SIM Computer

The purchase of a computer for the SIM office is pending more information from Sabitre Rodriguez about a possible donated computer.

2.0. Community Outreach

2.1. Review of Covid Community Support

There have been no plans to provide additional support for community members as it relates to the Covid-19 pandemic. The local resource information is still available on the website with a reference in the eNews.

Reverend Diane Wilde and member/psychiatrist, Tom Vigran, are planning to offer a community support group related to the effects of the Covid-19 pandemic.

2.2. Diversity Suggestions Follow-Up

The Faculty has provided a list of recommendations (available in the *Meeting Materials*) to the SIM Board of Directors about how SIM can begin to engage in creating a more “inclusive” community. A sub-committee was formed to review and discuss the recommendations and to make decisions regarding which to execute and how. The committee will consist of Jerry Simkins, Barb Briscoe, Dennis Warren, Rich Howard and Diane Wilde.

SIM Main Folder>Board>Meeting Materials>7.27.2020>Inclusivity-Recommendations to the SIM Board

Dennis Warren recommended the book, *Begin Again*, by Eddie Glaude.

2.3. Safety Committee, Safety Training Volunteer Update

Deferred for now.

3.0. Retreat and Class Updates and Issues

3.1. Online Residential Retreat 2020

Jerry Simkins reported from the committee, that there are still a few spaces available to attend the retreat. The four committee members, Sara Denzler, Alice Carney, Rich Howard, Jerry Simkins and Jon Siiteri will rotate as hosts/retreat managers over the five days. The retreat registrar, Greg Golihur, will send out a retreat packet by August 7, 2020, which will include information about how to create a retreat container.

3.2. Fall Beginning Meditation Class (BMC) - Online or In-Person

The BMC will be held on-line given the current news regarding the Covid-19 pandemic.

3.3. Zoom Accounts

Rich Howard is researching the benefits of having one Zoom account instead of using multiple personal accounts. The Board voted unanimously to change to a single account.

Jon Siiteri alerted the Board to the warning he received while recording a Zoom event, "*Recording capacity exceeded*" and how this may effect recording for the residential retreat.

4.0. Board/Faculty Communication

4.1. Faculty Report

Dennis Warren will discuss with the Faculty whether or not Dharma Buddies should be chosen by the Faculty.

4.2. Teachers: Further Communication with New Teachers and On-Going Relationship with Vance Pryor

Faculty representative, Dennis Warren, reported that speakers have been assigned for the next six months with an emphasis on diversity. Vance Pryor has committed to a series of talks in year 2021.

5.0. Volunteer Update

5.1. Registrars for Residential Retreat and Fall Classes

Barbara Briscoe reported that Greg Golihur has agreed to be the registrar for the Fall Residential Retreat and Diana Cassady for both the BMC and Dennis Warren's On the Other Side of Suffering Class.

During the last Board meeting (June 22, 2020, item 3.3), it was decided that we would not have registrars for Saturday Daylong Retreats since registration is all done online. However, Dennis Warren requested that a registrar be available to send the Zoom link to participants on Wednesday prior to the Saturday event and then again on Friday for any new registrants since Wednesday. (The Zoom host will be responsible to send the Zoom link to the registrar by Wednesday.) This item will be added to the next agenda (August 24, 2020) for reconsideration.

6.0. SDC

6.1. SDC Request for a Solar Panel Donation

The Board agreed unanimously (four Board members present) to donate \$2,000 to the solar panel project which is close to reaching the final fundraising goal of \$15,000. Valley Streams Zen Center (VSZC) has agreed to a donation of \$1,000, Sacramento Dharma Center (SDC) \$5,000 and SBMG \$1,000. Any money remaining from the above donations will be used to reduce the SDC donation.

6.2. Building Report

Building Manager, Bob Jenne, provided a report that is available in the digital library at:

SIM Main Folder>Board>Meeting Materials>Building Report

6.3. Reopening SDC Committee

Jon Siiteri reported that the committee met and concluded that the SDC is not likely to open before early 2021 and possibly much later than that. The committee discussed whether or not small groups might meet outdoors but such small group meetings are not likely to happen before September. The plan is that the three sanghas together will adopt a set of principals for re-opening. If guidelines are adopted that do not follow city guidelines then SIM will have to vote whether or not to adopt.

Dennis Warren suggested that we consult with Valley Streams about the criterion they used to offer their current outdoor events.

6.4. SIM Representation to SDC Committees

No new information to report.

6.5. Key Card Follow-up

Key card numbers are still being collected.

7.0. Operations Issues

7.1. Possible Webpage Redesign

The Board has been asked to take a look at the SIM Webpage and to make suggestions for changes in the digital library, since only one suggestion has been made since the last Board meeting.

SIM Main Folder>Board>Materials to Edit>SIM Webpage Suggestions for Changes

7.2. Protocol Draft for Guest Teachers

No new information to report.

8.0. Executive Session

The Board went into an executive session.

9.0. Next Board Meeting

Monday, August 24, 2020 @ 6:00 pm - 8:30 pm

Respectfully Submitted
Barbara Briscoe
SIM Board, Secretary