



Sacramento Insight Meditation

Minutes SIM Board of Directors' Meeting Monday, September 26, 2016

A regularly scheduled meeting of the Board of Directors of Sacramento Insight Meditation was convened at 7:00 pm on Monday, September 26, 2016, at the Friends Meeting House, 890 57th Street. Dennis Warren, President; Brian McKinsey, Vice President; Renee Kunz, Treasurer; James Barnes, Member-at-large, Barbara Colton, Secretary, Diane Wilde, Member-at-large, and Catherine Vigran, Member-at-large, were present. The meeting began with a sitting and the reading of "Board Participation as Dharma Practice." Following the sitting, Board discussion of the previously distributed agenda began at 7:20.

Minutes

The draft minutes of the August meeting were approved with a correction noted by James that Cathy Vigran also attended the August 7 SDC meeting. Barbara will send a final version to Brian for posting to the website.

SIM Board Fall One Day Retreat

The Board One Day retreat will take place on Saturday, November 5 from 8:30 am til 4:30 pm at the home of Cathy Vigran. Among potential topics for discussion: topics for dharma talks; dana policies and procedures; financial matters. Dennis requested that Board members send him additional suggestions for agenda items via email..

Fiscal

Financial Report

Using reports from Quickbooks, Renee provided a number of views of SIM's financial status. With the assistance of the SIM accountant, Renee was able to resolve the discrepancies among several reports. From now on, all accounting and financial reporting will be done using Quickbooks.

The fees charged for SIM banking seem out of line in comparison to our monthly income and expenditures. Renee will obtain information from Bank of America about the fee structure and alternatives that might reduce our costs attributable to bank fees and transactions.

Residential Retreat Financial Wrap Up

Following Renee's presentation of the income and expenditures for the Residential Retreat, the Board discussed refunds to those registered participants who had paid fees but either were unable to attend at all because of medical situations or who had to leave early because of health issues. The Board deferred a decision about refunds until it develops policies and procedures that address such situations. Renee reported that even with all refunds accounted for, SIM will break even on the retreat even though Angela Center invoiced SIM for 24 rooms and we had only 21 paid yogis registered. The reason for this is mostly because Dennis Warren turned the teacher dana that he received from the event back to SIM.

Mail Pick Up

Renee has received training on the use of the mailboxes at SDC. She will put in the change of address, cancel the PO Box, and return the PO Box keys effective at the date of move in, estimated for November 5. Additional discussion about mail procedures once SIM has moved, and all mail is going to the SDC address, will be scheduled.

Switching Dates One Day Retreats with SBMG – May 2017

The Board approved swapping its May Saturday retreat date, May 27, with SBMG. SIM will hold its one day retreat on May 20, and SBMG will take May 27.

One Day Retreats Financials

Discussion of financial policies related to the one day retreats was put over until the November 5 SIM Board one day retreat.

SDC

Barbara provided a brief report of the current construction status at SDC; the upcoming inspections; the scheduling committee role; and upcoming events at the SDC. Barbara reported that the SDC AudioVisual Committee would like a representative from SIM. Dennis will be the SIM representative to the Committee.

In the position of SIM representative to the SDC Audio/Visual Sub-Committee, Dennis will address such topics as: the SIM Unused Hearing System and potential sharing of (audiovisual)costs among the sustaining sanghas and SDC.

Dennis has obtained the new SDC keys and Security Procedures and will distribute the keys and provide training to key recipients.

Volunteer Efforts

Following Board discussion, community discussion of Volunteer Opportunities and followup on Dennis' talks about volunteering will be deferred to a future Thursday meeting.

Discussion of Board Liaisons To Volunteer Positions was put over to a future meeting.

Discussion of the addition of photographs to SIM Dharma Talks Webpage, and the acquisition of an online library of stock photos, was put over to a future meeting.

Other

Following an extended discussion of a proposal to invite SBMG and VSZS to the SIM December holiday event on December 15, the Board approved the proposal.

Dennis indicated that he is able to return to Board meetings on the third Tuesday of each month. The expressed preference of the Board was to continue to meet on the fourth Mondays, as they have been meeting since July.

Next Meeting

The Board will meet next on Monday, October 24.

Respectfully submitted

Barbara Colton

October 22, 2016