



Sacramento Insight Meditation

Minutes

SIM Board of Directors' Meeting

Monday, July 25, 2016

A regularly scheduled meeting of the Board of Directors of Sacramento Insight Meditation was convened at 6:40 pm on Monday, July 25, 2016, at the Sacramento Dharma Center (SDC), 3111 Wisseman Drive. Dennis Warren, President; Brian McKinsey, Vice President; Renee Kunz, Treasurer; Catherine Vigran, Member-at-large, James Barnes, Member-at-large and Barbara Colton, Secretary, were present. Diane Wilde, Member-at-large, was not present.

The meeting began with a sitting and the reading of "Board Participation as Dharma Practice." Following the sitting, the Board discussion followed the previously distributed agenda.

Minutes

The draft minutes of the June meeting were approved as submitted.

The Board agreed that the approved minutes for at least the prior twelve months should be maintained on the website, and that a binder with printed versions of the minutes for the prior twelve months should also be maintained. Barbara Colton will establish and maintain the binder.

Fiscal

Reports

Treasurer Renee Kunz provided an update of SIM finances, supported by reports of SIM income, expenses, and expenditures through the date of the meeting. The reports include a monthly financial report also, for the prior month.

The Board discussed the change in monthly expenditures for rent once SIM moves to the SDC as well as the status of rental payments to the Friends. The Board decided to pay Friends through the end of the year, with the knowledge that once the move to the SDC occurs, SIM may be paying rent to both places.

Dana for Friends

James presented a proposal to provide gardening services, possibly including new plants, as gratitude and appreciation to the Friends for the long relationship between the organizations. The Board approved James' request to set October 1 as the work date for SIM to provide the gardening services pending the availability of sufficient volunteers. James will begin the volunteer recruitment process.

Insurance Coverage

Renee provided information about the SIM's insurance coverage and resources available through a website maintained by the insurer, www.boardnetwork.org.

US Mail Address

Renee reported that there have been changes in Jaana's availability to pick up mail on a regular basis; no one else currently lives close enough to the (US) post office box to replace Jaana. The Board discussed the possibility of SIM moving its mail delivery address to the Dharma Center. Barbara agreed to ask the SDC Board if sangha may receive US mail at the Center.

Residential Retreat

Brian reported that as of the meeting, 23 participants are enrolled in the residential retreat. The scholarship committee (James, Cathy, Dennis) reported that two partial scholarships have been requested and awarded, and that the amount of funds requested is less than the amount available. Dennis requested that the Board approve the return of the full amount of the deposit to the participant who had to withdraw. The Board approved that request.

SDC

Barbara reported on the current status of the SDC, including timelines; space assignments and considerations; and other topics. Related to space considerations, Dennis asked about the west space becoming a

functional large space for larger groups when the sanctuary is scheduled. Barbara will bring the request to the SDC Board.

Volunteer Efforts

The Board reviewed the *Volunteer Opportunities Description* document as redesigned by Diane as a tri-fold. Dennis asked for all comments and corrections within the next three days; he will have copies printed once any final changes have been made. The Board discussed the distribution of the document to assure that it reaches as many potential volunteers as possible, especially those new to SIM. The Board also discussed having the folder available on the website.

Dennis requested that each Board member indicate for which of the volunteer opportunities/tasks he/she would be interested in serving as liaison/coordinator, and to send those interests to Cathy within the next three days, rank ordered by preference.

James is coordinating support for the Daylong with the Saranaloka nuns on August 27.

The Board discussed very briefly the BP3 PenPal Program that Jaana has begun. More in depth discussion was deferred until Diane/Jaana can be present to answer questions.

Discussion of the following items was deferred until a future meeting:

- Additional Volunteer Opportunities from Community

- Posting Talks to the Website

- Schedule of Presentations on Website

The meeting was adjourned at approximately 9 pm.

The next meeting will be held on Monday, August 22, location tbd. At least until the end of 2016, meetings of the Board will be held on the fourth Monday of each month.

Respectfully submitted.

Barbara Colton, Secretary

August 21, 2016