



Sacramento Insight Meditation

Minutes

SIM Board of Directors' Meeting

Tuesday, April 19, 2016

A regularly scheduled meeting of the Board of Directors of Sacramento Insight Meditation was convened at 7:00 pm on Tuesday, April 19, 2016 at the Sacramento Friends' Meeting House, 890 57th Street, Sacramento. Dennis Warren, President; Brian McKinsey, Vice President; Renee Kunz, Treasurer; James Barnes, Member-at-large; Barbara Colton, Secretary, and Catherine Vigran, Member-at-large, were present. Member-at-large Diane Wilde was not present.

The meeting began with a sitting and the reading of "Board participation as Dharma Practice." Following the sitting, the Board discussion followed the previously distributed agenda.

Minutes

The minutes of the March meeting were approved with the corrections proposed.

Fiscal

Treasurer Renee Kunz provided a brief update of the implementation of the new bookkeeping and accounting systems, including issues related to tracking non-cash donations, and to the timing of deposits and expenditures reported/displayed vs. the actual month of the donation or other income. The new system (Quickbooks) allows a variety of reports; Renee provided several that showed income to date as well as expenditures.

Renee provided a report of the Quarterly Billing statement from Friends; there was a brief discussion of the costs at Friends, and of the time frame for payment.

Renee presented a comprehensive report of the expenses of the residential retreat, by (prior) year and by category of expenditure. There will be a modest increase in cost per participant over the cost in 2015, primarily attributable to an increased charge by the Angela Center. A lengthy discussion ensued about what to charge for the retreat this year. Factors raised in the discussion included the amount available for scholarships as well as the importance of this retreat to members of the sangha. The Board voted to set

the Retreat Fee at \$800, about \$25/person less than actual cost. The availability of scholarships will be emphasized.

The retreat flyer is now available, in paper and electronically on the website. All registration will take place on the website. In addition, an announcement about the retreat will be made each Thursday either by the person making announcements or by a member of the sangha, and an item will appear in the eNews at least until the retreat is "filled."

SDC/Wisseman Purchase

Barbara reported that a possible change in the lender for the purchase of Wisseman might obviate the need for the compilation, a requirement of SAFE Credit Union. There was a brief discussion of the possible change in lenders, including the reason(s). Dennis, who had gathered almost all the documents necessary for the compilation, will suspend further efforts to obtain the last few documents pending identification of the lender, expected in the next week.

Each sangha must sign a Commercial Lease Agreement, a requirement of either possible lender. The latest revision of a lease agreement between SIM and the SDC was reviewed. Questions were raised about: the hourly rate for use beyond the scheduled hours; SIM vs. SDC insurance obligations; the number of hours available to SIM. Barbara agreed to raise these questions with the SDC Board.

Continued Reservation of Alternate SIM Website Name Domains

Brian reported on the existing alternate website names, and the reasons to maintain them, and the Board voted to pay to continue to reserve the alternate names.

Outstanding Items

Handouts for First Time Visitors

The Board reviewed two versions of a Handout for First Time Visitors. After discussion of both the content and the format of the two alternatives, Dennis offered to supply copies of the color version, an offer the Board accepted with appreciation and thanks. A final version of the accepted version is attached.

SIM Venue Needs Calendar

Dennis has prepared a SIM Venue Needs Calendar for SDC, listing every date June 1 through Dec 31, 2016 when SIM has a planned event, as well as the length and size of the event. Dennis suggested that all the sustaining sanghas would need a similar schedule, and asked if the SDC Board had begun calendaring with similar schedules from each sangha. He pointed out that such calendaring is crucial to assure that each sangha is able to provide appropriate space for its regularly scheduled activities, and to identify potential conflicts as soon as possible. Barbara agreed to ask about calendaring at the next meeting of the SDC Board, and to provide Dennis' calendar to the SDC committee or person who is or will be doing the calendaring. Dennis also asked if someone representing SIM was on whatever committee or group was doing the calendaring.

Volunteer

Mobilization

Effort

Several items were discussed, and draft documents reviewed, related to encouraging and expanding the participation of sangha members as volunteers within the sangha. Brian and Pat Long are creating a catalog of "Volunteer Opportunities" that will list the various tasks and opportunities for service within the sangha, with a description of each task and the scope of the commitment for each. The document will be circulated once the draft is completed.

SIM will provide coordination with the SDC Volunteer Efforts & Move In Committee; Brian will serve as liaison to the SDC committee and coordinate SIM's participation.

Dennis will give the One Day Retreat on May 28; the focus of the retreat will be on Volunteering and its relationship to practice and sangha.

Report on SDC

Most of the discussion about the SDC had occurred prior to reaching this agenda item. Barbara reported that the SDC was still hoping for a June 15 close of escrow. She also reported that the SDC application for a "change of use" permit would be heard at the Sacramento City Planning Commission meeting on the upcoming Thursday, April 21. Because of extensive work by the SDC and their broker, the city planning associates assigned to the SDC permit application have indicated that the permit hearing is likely to be uncontested, and a favorable outcome is expected. Once the permit is obtained, the lender (whoever that may be) and the seller will be ready to move forward with the purchase. The "change of use" permit is not the same as the Occupancy (Assembly) Permit, granted by different city departments, that must be obtained before the building can be used by up to 100 occupants.

Notice To Friends

The Board discussed when to give notice to Friends, and how to show our gratitude and appreciation for the long and supportive relationship the organizations have enjoyed. Possible ways to provide dana to Friends were discussed, and included payment; gardening/landscape services; painting/other building repairs/improvements. Dennis will talk with Friends about their possible preferences. Once the SIM Board knows more about the close of escrow on Wisseman, and possible occupancy dates, notice can be given to Friends.

Representatives on SDC Board

A SIM vacancy exists on the SDC Board, and a potential new candidate, Robert Jenne, has been recommended by Diane and others. The Board agreed to interview Bob. James offered to use a Doodle Poll to identify a date for the Interview, and to set up the interview with Bob Jenne.

The next regularly scheduled meeting of the SIM Board will be held on Tuesday, May 17, 2016.

Respectfully submitted,

Barbara Colton, Secretary

May 12, 2016