



**SIM Board of Directors' Meeting
Tuesday, January 19, 2016**

A regularly scheduled meeting of the Board of Directors of Sacramento Insight Meditation was convened at 6:30 pm on Tuesday, January 19, 2016 at the Sacramento Friends' Meeting House, 890 57th Street, Sacramento. Dennis Warren, President; Brian McKinsey, Vice President; Renee Kunz, Treasurer; James Barnes, Member-at-large; and Catherine Vigran, Member-at-large, were present in person. Barbara Colton, Secretary, participated via phone. Member-at-large Diane Wilde was not present. Joette Sebastiani, SIM representative to the SDC Board, was present for the early parts of the meeting.

The meeting began with a sitting. Following the sitting, the Board discussion followed the previously distributed agenda, with the exception that the discussion of SDC matters was moved up to allow a report from Joette Sebastiani, SIM representative to the SDC Board.

Minutes

The minutes of the December meeting were approved with the corrections proposed.

SDC

Joette provided an update on SDC offers on a property: an estimate of the timeline for the next offer/counteroffer; the request (requirement?) of the potential lender for a signed commercial lease agreement between each sangha and SDC; and a meeting on Sunday, January 31 for all members of the sangha boards able to attend, to discuss current status and issues. The meeting will be at the home of Susan Orr. Joette's presentation concluded at 7:10 p.m.

At 9:35, the Board returned briefly to the SDC item when Brian reported on his attendance at the most recent meeting of the SDC Board.

Prior to the next SIM Board meeting, Board members agreed to look at the SDC website to see what information is provided, and how frequently the information is updated.

Fiscal

Renee provided an update on the new/revised bookkeeping and accounting system to be implemented with the assistance of a professional bookkeeper from Thompson and Noble, an accounting firm. The bookkeeper services are donated as dana to the community. The QuickBooks program will be used for all of SIM accounting and bookkeeping, including but not limited to revenue, including dana; expenditures; and tax-related reporting and statements.

The 2015 SIM Financial statement, including current balances, was discussed briefly

Item 2.5 on the Agenda, "Change in Banking Signatures-Wednesday, January 27, " was considered and discussed. The Board members present, including Barbara Colton via phone, unanimously approved the following changes in signatories to the Bank of America account:

The **addition** of Dennis Warren, Board President; Brian McKinsey, Board Vice President; and Renee Kunz, Board Treasurer, as signatories on the SIM account.

The **deletion** of Lynelle McNeil (formerly Board Treasurer, who resigned from the Board effective November 2015), and Laura Rosenthal (former Board president, who resigned from the Board effective May 2015) as signatories on the SIM account.

Discussion of the Financial Records Library was deferred until the February meeting.

The Board entered into a closed session at 8:41, and resumed open session at 8:45.

The Board read the Board Participation Guidelines (usually read at the beginning of the meeting) at 8:45.

Board Member Issues

Dennis scheduled a visit to Mountain Stream Meditation Center in Nevada City for all Board members able to attend, for Thursday, January 21.

Issues related to Thursday evening "visibility" were discussed, including: opening welcome and remarks rotation; and discussion with first time visitors. James offered to manage the rotation of Board members via the online "Doodle Poll" and creation of a schedule based on the results of the poll. Brian provided an outline of topics for the opening remarks.

A Briefing/Retreat for members of the Board, intended as an orientation for new Board members as well as an opportunity for additional discussion of key issues, including Board visibility and SDC, will be held on Saturday, January 30. Details of time and location will be arranged, and Dennis will prepare the agenda.

Kamala Masters Visit

Dennis reported that while the events of the visit have been scheduled as below, no detailed plan has been prepared showing who will have responsibility for the overall logistics or details of each event, including transportation. Details about expenses beyond securing the venue have not yet been discussed. Some further planning will take place at the upcoming Board retreat.

Schedule for Kamala Visit

Thursday, February 25: Dharma Talk

Friday, February 26: Leadership and Volunteer Half Day

Friday Evening, February 26: Dinner with SIM Board

Saturday, February 27: One Day Retreat

Thursday Evening Name Badges

Renee reported that she will ask Ruth Fedrau to organize the name tags, which Renee will procure and print, organized so that those attending SIM can readily find their name tag each time they attend, and new attendees can receive a temporary name tag that will be converted to a printed one and added to the collection, for their subsequent attendance.

Dennis reported that Laura Rosenthal was given her Service Appreciation award on January 14.

Next Meeting

The next regularly scheduled meeting of the SIM Board will take place on Tuesday, February 16, 2016.

Respectfully submitted,

Barbara Colton

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SIM Board Secretary

February 15, 2016