



Sacramento Insight Meditation

Minutes, SIM Board of Directors' Meeting

Monday, November 28, 2016

A regularly scheduled meeting of the Board of Directors of Sacramento Insight Meditation was convened at 6:30 pm on Monday, November 28, 2016, at the Sacramento Dharma Center, 3111 Wissemann Drive. Dennis Warren, President; Renee Kunz, Treasurer; James Barnes, Member-at-large, Diane Wilde, Member-at-large, and Catherine Vigran, Member-at-large, were present; Barbara Colton, Secretary, participated via phone. Dennis noted that this meeting would be the last for Diane Wilde, who is leaving the Board. The meeting began with a sitting and the reading of "Board Participation as Dharma Practice." Following the sitting, Board discussion of the previously distributed agenda began at 6:45 pm.

Minutes

Minutes from the October meeting were discussed briefly; approval will be provided via email once Board members have reviewed the minutes and made recommendations for any changes needed.

November 5th Board Retreat

The Board discussed action items and other topics following from the November 5 Board retreat. Plans were discussed to: move from Pay Pal to a BoA online donation system; to publish a "special edition" via the MailChimp/eNews with a financial appeal, to be written by Dennis; to obtain as comprehensive and accurate a list of SIM "regulars/members" as can be constructed from various data sources.

Renee will provide additional information at the next Board retreat, on December 18, about the costs of Pay Pal vs. Bank of America vs. Event Brite. Dennis will send a final version of the email letter about SIM fundraising to Barbara for publication on November 29. Dennis and Renee will work with Satire to compile a list of names and email addresses, and this list will be compared to the MailChimp address list to determine the best way to reach the largest audience of SIM "members."

December 18 Board Retreat

The Board discussed the proposed Agenda for the December 18 Board followup retreat, including: Volunteer Recruitment, Development & Appreciation; Potential New Board Members; Liaison Positions – Assignment of Board Members & Plan; and Potential New SIM presenters. These topics will be in addition to the details of the fundraising campaign, the outlines of which were developed at the November 5 meeting.

Fiscal

Renee provided financial reports, with more detailed reports coming on December 18. The Board discussed the need for assistance for Renee with inputting financial data as well as with running reports in QuickBooks..

The SIM 2015 tax return has been submitted.

Renee reported on an increase in cost of the SIM's insurance, which includes liability coverage for the members of the Board. James will look into the cost of coverage through the agency used by the SDC; because SIM meets at SDC, a known entity to the agency, there is the possibility that the rates offered by the SDC agency may be lower than what SIM currently pays.

The Board authorized the purchase of a 12 Unit Charger for SIM Individual Hearing Devices . Dennis will make the purchase. The unit to be purchased is at the website <https://www.williamssound.com/catalog/chg-3512.544>.

"Sabitre" (my apologies, "Sabitre autocorrects to "Satire") gave a brief report on the Big Day of Giving in May. If SIM wants to participate, someone needs to go to a training; the next/last one offered is in early December. The Board authorized "Sabitre" to attend, and to report on the cost of participation, on any improvements in the donation platform, as well as other information offered at the training.

Other

Barbara reported on SDC activities, including the scheduling committee, continuing work on the physical plant, and the Grand Opening planned for January 29. Dennis will serve as SIM representative to an Audiovisual Committee comprised of members representing each of the sustaining sanghas. Renee gave a brief report on the December Holiday Event planned for December 15, including anticipated attendance; rental of tables; and program planning. Linda Franklin is coordinating the program. The Board discussed setting up a Volunteer table at the event to solicit additional greeters, as well as other volunteers.

The Board discussed the need to recruit registrars for each of the monthly one day retreats, possibly from among the current setup volunteers. There was agreement among Board members that recruitment of new people to serve as volunteers in a variety of capacities is needed.

James provided a brief report on the upcoming February 2017 Teacher Visit; arrangements for Kamala Masters' travel to and from Hawaii have been made (by Kamala); transportation during the various segments of her stay remain to be arranged. James has reserved the dharma center for Friday morning; confirmation with Kamala about the nature and topic of that event remains. (Is registration available at the website for the one day?)

The Board confirmed that all one day retreats will have a registrar/coordinator, to be recruited from active SIM members.

The Board affirmed that all affinity groups sponsored by SIM that wish to meet at the SDC must provide dana to cover the facility cost (\$20/hour) for the time of use.

James reported on the first meeting of the Family Sangha, on Sunday, November 13, and on the next planned meeting, on Sunday, December 11. Sponsorship of the Family Sangha was discussed; further discussion will take place at the SIM Board retreat on December 18.

The next meeting of the Board is scheduled for Monday, December 26, 2016.

Respectfully submitted

Barbara Colton

January 1, 2017